

Minutes for Annual General Meeting

Community Information Centre Townsville

Held at Mercure Townsville

01/11/2023 @ 09:30 AM – 10:00 AM AEST

Approved by Anita Brooker on 12 November 2023

No. Minutes

1. Acknowledgement

The Community Information Centre would like to acknowledge the Wulgurukaba and Bindal people as the traditional owners of the land on which we meet today. We respect the elders past, present and future and value their traditions.

2. Attendance

[2.A Attendance and Apology CIC AGM 01112023.pdf](#)

As per attendance sheet.

3. Apologies, Proxies, Quorum

As per attached sheet

10 Committee Members Present and 7 organisation members present - quorum met

4. Welcome by Chair & Introduction of current Board members

5. Confirm Minutes of previous AGM

[5.A AGM 2022 Minutes.pdf](#)

Minutes from 22/23 were available and presented.

Moved: Megan Hawke

Second: Lynn Harding

5.1 Business arising (from previous minutes)

No business arising

6. Reports

[6.A CIC AGM Report 202223 FINALV2.pdf](#)

6.1 President Report

Anita Brooker presented her report and added additional comments to thank the staff, management committee and volunteers and acknowledge the hard work the organisation has put in to achieve growth.

Moved: Colleen Doyle

Second: Evelyn Edwards

6.2 General Manager Report

Teresa Hudson summarised her report with highlights to the volunteers, JCU students and Helen Lynn.

Moved: Ann-Maree Greaney

Second: Nathalie Grant

6.3 Treasurer Report

Karen Mackney summarised her report and noted there was a discrepancy in the printed Annual report and the correct figure is \$83 099 not \$83 854. The digital version was correct.

Moved: Karen Mackney

Second: Trish Scholes

7. Auditor's Report

[7.A 2023 Amended Financials Audit Reports FINAL SIGNED.pdf](#)

Karen Mackney presented the Audited files on behalf of the Auditor, Carey Group

Anita Brooker proposed that the audited financial statements and report be accepted.

Moved: Cherie McLaughlin

Second: Ann-Maree Greaney

8. Election of Management Committee

[8.A 2023-2024 Management Committee Final Nominations.pdf](#)

The current management committee stepped down and the meeting was chaired by Teresa Hudson

Thank you, gifts and acknowledgements, were given to Trish Scholes and Megan Hawke who were retiring from the management committee.

Nominations for Executive committee were read, no nominations from the floor and no objections made.

Nominations for Committee Members were read, no nominations from the floor and no objections made.

Committee was duly elected.

All in favour

9. Any Other Business

9.1 Appointment of the auditor for FY 24/25

Anita Brooker proposed Carey Group as CIC's auditor for the coming financial year.

Moved: Karen Mackney

Second: Jane Andreassen

10. Next Meeting/Close

Meeting closed 10am

Actions #10

(In Progress) Review minutes for meeting Annual General Meeting Anita Brooker